

POLICY

2006

5370

Non-Instructional/Business
Operations

SUBJECT: TRAVEL WITHIN DISTRICT/REIMBURSEMENT

The South Huntington School District shall reimburse employees for approved school-related travel within the school district. Reimbursement shall be at the allotted mileage allowance approved by the Internal Revenue Service for business travel. Each building will be provided with a table of the mileage between the various locations within the district.

Approved school related travel within the district shall be that travel as defined in the bargaining unit's contract, if applicable, or approved by the Board of Education.

Adopted: 7/05/2005