

SUBJECT: APPOINTMENTS AND DESIGNATIONS BY THE BOARD OF EDUCATION

Appointments

The Board is authorized to appoint individuals to positions which will facilitate the meeting of its responsibilities to the State, the School System, and the community. These appointments usually take place at the Annual Organizational Meeting.

The following shall be appointed annually:

- a) District Clerk and Deputy;
- b) District Treasurer and Chief Accounting Officer;
- c) District Auditor (independent);
- d) Treasurer, Extraclassroom Activities Account.

The following must be appointed but need not be reappointed annually:

- a) Census Enumerator and Attendance Officer;
- b) District Physician;
- c) Committee on Special Education and Committee on Preschool Special Education;
- d) Records Management Officer;
- e) AHERA Local Educational Agency (L.E.A.) designee.
- f) Title IX, Section 504/ADA, Compliance Officer

The following may also be appointed:

- a) District Attorney;
- b) Internal Claims Auditor;
- c) Insurance Advisor.

(Continued)

POLICY

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By-Laws

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(Cont'd.)**

Designations

The following designations shall be made by the Board of Education at the Annual Organizational meeting in July:

- a) Petty Cash Fund(s);
- b) Official Newspaper(s);
- c) Official Bank Depositories;
- d) Official Bank Signatories;
- e) Purchasing Agent;
- f) Certifier of Payrolls;
- g) Workers' Compensation Claims Handler.

Education Law Section 1709

Adopted: 6/16/99