APPLICATION FOR PUBLIC ACCESS RECORDS

TO: Mrs. Regina Caliendo, Records Access Officer @ South Huntington U.F.S.D.
60 Weston Street, Huntington Station, NY 11746 (Email:rcaliendo@shufsd.org)

I hereby apply to inspect the following record(s):

__________________________________________________________________
__________________________________________________________________
__________________________________________________________________

Name (Please Print) __________________________ Signature ________________________
Street __________________________________ Date of Request (Today's Date) ____________
Town State Zip Code Representing (if any) __________________________

Telephone Number __________________________

APPROVED [ ] FOR AGENCY USE ONLY

DENIED (FOR REASON(S) INDICATED BELOW)
[ ] Confidential Disclosure
[ ] Part of Investigatory File
[ ] Unwarranted Invasion Of Personal Privacy
[ ] Record Of Which This Agency Is Legal Custodian Cannot Be Found
[ ] Record Is Not Maintained By This Agency
[ ] Exempted By Statute Other Than The Freedom of Information Act
[ ] Other (Specify) __________________________

Signature ______________________________________________________________________ Title ______________________________________________________________________ Date ______________________________________________________________________

NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE HEAD OF THIS AGENCY:

Vito M. D’Elia, Ed.D., Superintendent of Schools
60 Weston Street, Huntington Station, New York 11746

WHO MUST FULLY EXPLAIN HIS REASON FOR SUCH DENIAL, IN WRITING, WITHIN SEVEN DAYS OF RECEIPT OF AN APPEAL.

I HEREBY APPEAL:

Signature ______________________________________________________________________ Date ______________________________________________________________________