

# **SOUTH HUNTINGTON UNION FREE SCHOOL DISTRICT**

60 Weston Street ■ Huntington Station, NY 11746  
Phone (631) 812-3050

## **POSTING #5025**

### **FULL-TIME NON-INSTRUCTIONAL POSITION AVAILABLE**

#### **HEAD COOK DISTRICTWIDE**

**EFFECTIVE: SEPTEMBER 2024**

- HOURS:** 6:00am - 2:00pm ( ½ hr. unpaid lunch)
- RESPONSIBILITIES:** Managing kitchen with a minimum of direct supervision; Supervising food service workers in kitchen and serving areas; assigning personnel to individual tasks, work stations and equipment; writing a daily work plan, preparing meals.  
Responsible for ordering and tracking inventory in the kitchen.  
Must learn POS systems. Will ultimately be responsible for counting and collection of all monies. Required to attend monthly/bimonthly lead chef meetings.
- QUALIFICATIONS:** Ability to plan, coordinate and supervise food service personnel.  
Ability to keep accurate records and make reports. Must have knowledge of daily food requirements and “portion control”; should have full knowledge of all jobs under his/her directive.  
Must obtain a Food Manager’s Certificate and have experience in the preparation of food for a commercial establishment.
- SALARY:** \$30.49/hr.

To apply, please submit cover letter and resume by September 13, 2024  
*and REFER to Posting#5025 to:*

**[OLAS](#)**

Equal Educational Opportunity Employer in compliance with Title IX of the Amendments of 1972 and other Federal regulations. Minority/bilingual candidates encouraged to apply.